



**ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401**

November 05, 2007

Re: Request for Bid # K08-2037-84F
Janitorial Services for the Ocean City District Court

AMENDMENT #1

Dear Interested Party:

The Administrative Office of the Courts (AOC) hereby makes the following clarifications/changes to the above referenced Request for Proposal.

The following consists of questions raised by potential bidders on the above referenced solicitation and the AOC's responses.

Q.1 What is the current contract value?

A. The current contract value is \$28,500 per year.

Q.2 What companies were at the pre-bid conference?

A. These Five companies were at the pre-bid conference: Don's Cleaning Service, Earth Works, Hard Hatters LLC., Mr. Meticulous Cleaning Service, Inc., and Complete co.

Q.3 What is the approximate square footage of carpet and tile?

A. The approximate square feet of space is 65% carpet (6,175 sq. ft) and 35% (3,325 sq. ft.)

Q.4 What is the approximate square footage of windows?

A. The approximate square footage of windows is 421 sq. ft

Q.5 During the January- May period, is that a minimum of 3 hours per night 5 days a week that the courthouse needs cleaning, or is it a minimum of 3 days per week that the courthouse needs cleaning?

A. 3 days per week, 3 hours per night

Thank you for your interest in doing business with the Maryland Judiciary.

Sincerely,

Karen Hoang
Procurement Specialist

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